

**MINUTES**  
**SCCC BOARD OF TRUSTEES MEETING**  
**Tuesday, November 19, 2009**

**MEMBERS PRESENT:** P. Coombe, Chair, S. Drobysh, L. Dyrszka, R. Ernst, J. Finn, J. Farrow, R. Heyman, L. Holmes, G. Sandoval, N. Speranza

**ALSO PRESENT:** M. Howard Golladay, E. Galligan, E. Kubenik, C. Kashan, J. Isadore, L. Aragon

P. Coombe called the meeting to order at 4 p.m. with the *Pledge of Allegiance*.

**Special Presentation by Luis Aragon, Sullivan County Community College Commissioner of Planning**

Sullivan County Planning Commissioner, Luis Aragon, introduced himself to the Board and discussed ideas he has for the future of the County, including education and activities to retain young people in the community. Mr. Aragon distributed an economic initiative document to the Board members, and encouraged those who can to attend an all-day session on December 7 at Bethel Woods.

L. Dyrszka joined the meeting.

**Consent Calendar**

**Motion by S. Drobysh to approve the consent calendar including the minutes of October 15, and the disbursement reports for October 2009, seconded by R. Ernst, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	Greg Sandoval	yes

**RESOLUTION #258-09 RE: PROPOSAL FOR FIRE SCIENCE TECHNOLOGY, AAS**

WHEREAS: The Board of Trustees has the authority and responsibilities for adopting policies and approving curriculum for Sullivan County Community College; and

WHEREAS: The College is a member of the Mid-Hudson Education Consortium, and

WHEREAS: The Consortia has adopted the Fire Science Technology, AAS curriculum as a cooperatively sponsored degree program in which general education and liberal arts courses required for this degree will be offered on the SCCC campus and fire science technology courses will be offered via distance learning technologies and on the Rockland Community College campus, and

WHEREAS: the Curriculum Committee and the Faculty Council endorsed the Fire Science Technology, AAS curriculum;

THEREFORE BE IT RESOLVED that this Board approve the recommendation of the Administration that a new curriculum in Fire Science Technology be offered as soon as feasible; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded for approval by the State University of New York Board of Trustees.

**Motion by J. Farrow to approve Resolution #258-09, seconded by S. Drobysch, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysch	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	Greg Sandoval	yes

**RESOLUTION #259-09 RE: INTENTION TO PLACE THE POSITION OF COORDINATOR OF THE EXPLORITAS PROGRAM (PART-TIME) IN THE UNCLASSIFIED PROFESSIONAL SERVICE**

WHEREAS: the President of Sullivan County Community College has presented the Board of Trustees of Sullivan County Community College with a job description for the position of Part-Time Coordinator of the Exploritas; and

WHEREAS: the President has recommended the placement of this position in the unclassified Professional Service as defined in Section 6306 of the Education Law in accordance with Section 35 of the Civil Service Law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Sullivan County Community College hereby states its intention to place this position in the unclassified Professional Service; and

BE IT FURTHER RESOLVED that a certified copy of this resolution and the job description for the position of Part-time Coordinator of the Exploritas be forwarded to the Chancellor of the State University of New York for the purpose of requesting approval of this new position.

**Motion by S. Drobysch to approve Resolution #259-09, seconded by J. Farrow, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysch	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	Greg Sandoval	yes

**Resolution #260-09 Re: Approval of Promotions for 2009**

WHEREAS: the faculty and staff listed below have demonstrated exemplary teaching, student advocacy, scholarship, and extra-curricular service to the College and service to the community; and

WHEREAS: the Board has in place a mechanism for recognizing excellent performance through promotion in professorial and staff rank and the Board of Trustees Award; and

WHEREAS: the Directors, Division Chairs, and Vice Presidents have recommended these faculty and staff for promotion to the President; and

WHEREAS: the President has reviewed the recommendations and supporting documents and concurs with the administrators;

THEREFORE BE IT RESOLVED that the Board approves the following faculty and staff for promotion to ranks indicated:

Michael Bel	Assistant Professor
Dr. Paula Cameron	Associate Professor
John McBeath	Staff Level I
David Pollack	Professor
Matthew Smith	Assistant Professor

BE IT FURTHER RESOLVED that the Board of Trustees expresses its congratulation to the selected faculty and staff on a job well done.

**Motion by J. Finn to approve Resolution #260-09, seconded by L. Dyrszka, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysch	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes

Robert Ernst	yes	Nick Speranza	yes
Joan Farrow	yes	Greg Sandoval	yes

**Approval of Management Confidential Hiring Salary Schedule Fall 2009-2011**

**ADMINISTRATIVE HIRING SALARY SCHEDULE  
SULLIVAN COUNTY COMMUNITY COLLEGE  
MANAGEMENT/CONFIDENTIAL EMPLOYEES  
Fall 2009-Fall 2011**

LEVELS	POSITIONS	SALARY RANGE	
		Minimum	Maximum
I	Administrative Associate	\$27,747	\$45,676
II	Senior Administrative Associate Grant Writer Communications Specialist	\$31,771	\$53,856
III	Director of Human Resources Director of Public Relations and Marketing Director of Institutional Research Director of Administrative Computing Director of Resource Development & Community Outreach Assistant to the VP for Evening and Weekend College	\$38,838	\$64,148
IV	Executive Assistant to the President Assistant Vice President for Academic and Student Affairs Assistant to the Vice President for Administrative Services Controller	\$46,516	\$76,470
V	Dean of Workforce Development, Continuing Education and Lifelong Learning Dean of Enrollment Management and Student Development	\$56,374	\$90,124
VI	Vice President of Academic and Student Affairs Vice President of Administrative Services	\$81,026	\$102,920
VII	President	\$108,807	\$132,288

(Or as negotiated by the Board)

**HIRING RANGE WILL USUALLY FALL WITHIN THE FIRST HALF OF THE  
SALARY SCHEDULE**

Revised Fall 2009

**Motion by S. Drobysch to approve the Management Confidential Hiring Salary Schedule Fall 2009-Fall 2011, seconded by R. Heyman and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysch	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	Greg Sandoval	yes

**Community/Public Feedback**

None

**Incidental Information**

**President's Report**

- Dr. M. Howard-Golladay and members of her administration updated the board on recent College activities, programs, and events.

**Board Policy Discussion**

P. Coombe stated that she has received feedback from two Board members regarding information that they would like to receive, and tonight's meeting has been very informative. If any other Board members have ideas, please email Penny prior to next month's meeting.

**Correspondence**

P. Coombe read the following:

- Notes from E. Levine, Fallsburg Action Committee, and J. Collins, Woodridge Kiwanis Club, thanking the culinary students, faculty and staff for the wonderful dinners they enjoyed. The Fallsburg Action Committee held its fundraiser on October 8, and the Woodridge Kiwanis Club held its fundraiser on October 22.
- An announcement from the Mid-Hudson Conference stating that SCCC sophomore guard, Terry Coleman, has been named the Mid Hudson Conference athlete of the week. Terry averaged 16 points, 6.5 rebounds, 3 steals, and 3.5 assists per game to lead the Generals to a 4-0 start.
- An announcement from the Harlem Globetrotters stating that 2007 SCCC graduate, Donte Harrison, has been signed to play for the Globetrotters beginning this season.

**Executive Session**

**Motion by R. Ernst to enter Executive Session at 5:35 p.m. to discuss personnel and legal issues, seconded by J. Farrow, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysch	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	Greg Sandoval	yes

**Motion by J. Farrow to resume regular session at 6:15 p.m., seconded by L. Holmes, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	Greg Sandoval	yes

**Motion by N. Speranza to adjourn the meeting at 6:15 p.m., seconded by G. Sandoval, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	yes
	Joan Farrow	yes	Greg Sandoval	yes

Respectfully submitted,

M. Howard-Golladay  
Secretary to the SCCC Board of Trustees

Recorded by K. Ambrosino  
Draft – November 20, 2009