

MINUTES
SCCC BOARD OF TRUSTEES MEETING
Tuesday, December 17, 2009

MEMBERS PRESENT: P. Coombe, Chair, S. Drobysh, L. Dyrszka, R. Ernst, J. Finn, J. Farrow, R. Heyman, L. Holmes,

ALSO PRESENT: M. Howard Golladay, E. Galligan, E. Kubenik, C. Kashan, S. Mitchell, J. Isadore, V. Lindquist, A. Pavloff, E. Loarca

P. Coombe called the meeting to order at 4 p.m. with the *Pledge of Allegiance*.

Auditor's Report

Board members received an electronic and hard copy version of the auditor's report prior to the meeting. A. Pavloff and E. Loarca of Knack, Pavloff & Company addressed the board about the findings stating that the College has a clean and unqualified opinion, which is the best that an entity can receive. After a discussion of the audit findings, A. Pavloff encouraged the Board to contact the company with any questions.

Presentation on the Proposed Performing Arts Program – Dr. V. Lindquist

V. Lindquist distributed a draft contract of study and course descriptions for the proposed performing arts program, which has received division approval and has moved on to the curriculum committee for review. The four-semester program will allow students to participate in all production activities from stage-hand work to performance and production design. The Board agreed that this will be an extremely worthwhile program.

Consent Calendar

Motion by R. Ernst to approve the consent calendar including the minutes of November 19, and the disbursement reports for November 2009, seconded by S. Drobysh, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	absent

RESOLUTION #261-09 RE: Amendment to the Safety & Security Policies and Procedures Regarding the Use of Firearms and Oleoresin Capsicum (OC) Restraint Spray to Include the Use of the Monadnock Baton

WHEREAS: the Board of Trustees approved the Safety and Security Policies and Procedures regarding the Use of Firearms and Oleoresin Capsicum (OC) Restraint Spray at their meeting on May 18, 2006; and

WHEREAS: the Director of Safety and Security, and the President have updated the policy and procedures for the use of firearms and Oleoresin Capsicum (OC) aerosol restraint spray to include the use of the Monadnock Baton; and

WHEREAS: this policy establishes guidelines for the use of firearms and Oleoresin Capsicum (OC) aerosol restraint spray (known as "pepper spray"), and the Monadnock Baton. The purpose of this policy is to inform the Sullivan County Community College community of circumstances under which firearms and/or pepper spray may be intentionally discharged and when the Manodnock Baton may be used, and to record instances when these occurrences take place intentionally or accidentally; and

WHEREAS: only Peace Officers who have completed the prescribed courses of instruction on the use of firearms and the use of Pepper spray (OC) and the use of the Monadnock Baton are authorized to carry the weapon/ device; and

WHEREAS these policies and procedures will be used in the orientation program for Campus Safety Officer/Peace Officer staff and included in the employee procedures and operations manual;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Sullivan County Community College does approve and adopt the amended Safety & Security Policies and Procedures regarding the use of firearms and Oleoresin Capsicum (OC) restraint spray to include the use of the Monadnock Baton.

Motion by J. Farrow to approve Resolution #261-09, seconded by S. Drobysch, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysch	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	absent

Community/Public Feedback

None

Monitoring Information

- E. Galligan, R. Stevens, and V. Lindquist presented information on ENDS 004, Associate's Degree Outcomes.
- E. Galligan and R. Stevens presented information on ENDS 005, Transfer Education.

J. Finn and S. Drobysch left the meeting.

- S. Mitchell and E. Kubenik presented information on ENDS 007, Workforce Development and Lifelong Learning (including information on Campus events).

Incidental Information

President's Report

- Dr. M. Howard-Golladay and members of her administration updated the board on recent College activities, programs, and events.
- Dr. M. Howard-Golladay stated that a Board member was needed to replace former Board Member S. Jankiewicz on the NYCCT Board. L. Holmes responded that he would serve. M. Howard-Golladay asked about a Board representative to the Middle States Steering Committee, and P. Coombe responded that she would serve on the committee.

Correspondence

P. Coombe read the following:

- A letter to director of library services Jon Grennan from Janet Potter associate provost of library & information services thanking the College for donating microfilm cabinets to the Milne Library.
- A letter to Dr. M. Howard-Golladay from former employee, O. Lightle, thanking her for the opportunity to work at the College and asking for consideration for future openings.
- A letter of resignation from Dr. Rebecca Trenz, who will be leaving at the end of the spring semester to relocate with her husband, who has accepted a position out of state. Rebecca thanked Dr. Howard-Golladay for the opportunity to work at SCCC, and the invaluable experience it has given her.
- An email from Chris DePew congratulating the men's basketball team for their success.
- An email from Chris DePew congratulating men's basketball player Moses Dayee on being named Athlete of the Week on December 15.
- A letter from planning commissioner Luiz Aragon thanking Dr. M. Howard-Golladay for her participation and involvement in the Economic Development Charrette.

Executive Session

Motion by R. Heyman to enter Executive Session at 6:20 p.m. to discuss personnel and legal issues, seconded by J. Farrow, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	absent
	Steven Drobysch	absent	Russ Heyman	yes

Larysa Dyrszka	yes	Lyman Holmes	yes
Robert Ernst	yes	Nick Speranza	absent
Joan Farrow	yes	Greg Sandoval	absent

Motion by R. Ernst to resume regular session at p.m. 6:45 p.m., seconded by L. Holmes, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	absent
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	absent

Motion by L. Dyrszka to adjourn the meeting at 6:45 p.m., seconded by J. Farrow, and passed.

Vote:	Phyllis Coombe	yes	Josephine Finn	absent
	Steven Drobysh	absent	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	absent

Respectfully submitted,

M. Howard-Golladay
Secretary to the SCCC Board of Trustees

Recorded by K. Ambrosino
Draft – December 18, 2009