

**MINUTES**  
**SCCC BOARD OF TRUSTEES MEETING**  
**Tuesday, September 17, 2009**

**MEMBERS PRESENT:** P. Coombe, Chair, S. Drobysh, L. Dyrszka, R. Ernst, J. Finn, J. Farrow, R. Heyman, L. Holmes, G. Sandoval

**ALSO PRESENT:** M. Howard Golladay, J. Donohue, E. Galligan, E. Kubenik, C. Kashan, J. Isadore, S. Mitchell, R. Stevens

P. Coombe called the meeting to order at 4 p.m. with the *Pledge of Allegiance*, followed by the introduction and welcome of Dr. L. Dyrszka, and G. Sandoval as members of the Board.

**Consent Calendar**

**Motion by R. Ernst to approve the consent calendar including the minutes of July 16, 2009, and the disbursement reports for July and August 2009, seconded by S. Drobysh, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	yes

**Resolution #255-09 – Intention to Place the Position of Communications Specialist in the Unclassified Professional Service**

WHEREAS: the President of Sullivan County Community College has presented the Board of Trustees of Sullivan County Community College with a job description for the position of Part-time Communications Specialist; and

WHEREAS: the President has recommended the placement of this position in the unclassified Professional Service as defined in Section 6306 of the Education Law in accordance with Section 35 of the Civil Service Law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Sullivan County Community College hereby states its intention to place this position in the unclassified Professional Service; and

BE IT FURTHER RESOLVED that a certified copy of this resolution and the job description for the position of Part-time Communications Specialist be forwarded to the Chancellor of the State University of New York for the purpose of requesting approval of this new position.

**Motion by J. Farrow to approve Resolution #255-09, seconded by R. Ernst, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	yes

**RESOLUTION #256-09 RE: ADOPTION OF A FEE SCHEDULE FOR THE USE OF COLLEGE FACILITIES FOR FISCAL YEAR 2009-2010**

WHEREAS: the Administration of the College has formulated a fee schedule for the Use of College Facilities for Fiscal Year 2009-2010 in conformance with the financial plan developed by the College; and

WHEREAS: the Board of Trustees must approve a fee schedule for the Use of College Facilities for Fiscal Year 2009-2010

NOW, Therefore, Be It Resolved by the Board of Trustees of Sullivan County Community College that the fee schedule for the Use of College Facilities for Fiscal Year 2009-2010, a copy of which is attached hereto and made a part hereof, is hereby approved.

**Motion by S. Drobysh to approve Resolution #256-09, seconded by J. Farrow, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	yes

**Approval of the Division of Business and Information Technology Advisory Board**

**Motion by S. Drobysh to approved the Division of Business and Information Technology Advisory Board, seconded by R. Ernst, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes

Robert Ernst	yes	Nick Speranza	absent
Joan Farrow	yes	Greg Sandoval	yes

### **Community/Public Feedback**

K. Walter addressed the board in reference to accommodations for the Division III Basketball Tournament.

### **Incidental Information**

#### **President's Report**

- Dr. M. Howard-Golladay and members of her administration updated the board on recent College activities, programs, and events. R. Stevens, director of institutional research, also presented on responsibilities in his area.

### **Board Policy Discussion**

P. Coombe suggested a Board Workshop to discuss possible changes to the Policy Governance document and to obtain information on Middle States accreditation. K. Ambrosino will send a list of dates for a possible dinner meeting prior to next month's meeting.

### **Correspondence**

- A letter from J. Farrow, President of the CRMC Foundation, to M. Howard-Golladay, announcing that the College will receive a \$50,000 check from the CRMC Foundation earmarked for an LPN to RN program faculty member.
- A thank you letter to M. Howard-Golladay from Constance Keller, Administrative Director of the Literacy Volunteers of American, for the opportunity to use College facilities for a fundraiser. Over \$2,000 was raised at the event featuring actress and author Debra Winger.
- A note from B. Sush to J. Goldfarb thanking him for his efforts in making the Debra Winger event a success.

### **Executive Session**

**Motion by J. Farrow to enter Executive Session at 5:35 p.m. to discuss personnel and legal issues, seconded by R. Heyman, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	yes

**Motion by R. Ernst to resume regular session at 6:10 p.m., seconded by J. Farrow, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes

Robert Ernst	yes	Nick Speranza	absent
Joan Farrow	yes	Greg Sandoval	yes

**Motion by S. Drobysh to adjourn the meeting at 6:10 p.m., seconded by J. Finn, and passed.**

Vote:	Phyllis Coombe	yes	Josephine Finn	yes
	Steven Drobysh	yes	Russ Heyman	yes
	Larysa Dyrszka	yes	Lyman Holmes	yes
	Robert Ernst	yes	Nick Speranza	absent
	Joan Farrow	yes	Greg Sandoval	yes

Respectfully submitted,

M. Howard-Golladay  
Secretary to the SCCC Board of Trustees

Recorded by K. Ambrosino  
Draft – September 24, 2009