

**SULLIVAN COUNTY COMMUNITY COLLEGE
DORMITORY CORPORATION
REQUEST FOR HOUSING EXEMPTION FORM**

RESIDENCY REQUIREMENT: All full-time freshman students are required to live in College Housing depending upon space availability. Exceptions are made for students residing with their parent or legal guardian within a 50 mile commutable radius of the campus, students who are at least 21 years of age, or students who are married by the first day of classes. Students who wish to be exempt must apply for an exemption prior to the start of the academic year (spring for spring-only residents).

PLEASE PRINT

Name (Last) (First) (M) Social Security #

Mailing Address

City/State/Zip (_____)_____
Phone

Email Address

PLEASE INDICATE THE REASON FOR THIS REQUEST:

- _____ I will reside with a parent or legal guardian within a 50 mile commutable radius of the campus.
Required documentation to be submitted with this form:
- A notarized letter is required from the student's parent/legal guardian stating the student will be living at home during the academic term and the New York address is their permanent residence.
 - A copy of a parent/legal guardian's valid New York Driver's License is also required to show proof of residency.
- _____ I am married. Required documentation to be submitted with this form: a copy of marriage certificate.
- _____ I will be 21 years of age or older by the first day of class.
- _____ I am a student who has extraordinary circumstances (attach letter of explanation and supporting documentation)

You will be notified in writing of the result of this request after our review of this request and required documentation.

By signing this form I verify that all information given is true and correct.

Student Signature Date Parent/Guardian Signature Date

**RETURN TO: Sullivan County Community College, Dean's Office (J-109)
112 College Road, Loch Sheldrake, NY 12759**

Office Use Only		
Date Received _____		
Date Reviewed _____	Approved / Denied	Notification Date _____